

**WEST NORTHAMPTONSHIRE HEALTH & WELLBEINGBOARD**  
**Minutes of the meeting held on 15<sup>th</sup> November 2022 at 3.00 pm**  
**Venue: Engine Room, One Angel Square, Northampton**

Present:

Councillor Matthew Golby (Chair)	Cabinet Member for Adults, Health and Wellbeing, West Northamptonshire Council
Cllr Fiona Baker	Cabinet Member for Children's, Families West Northants Council
Sally Burns	Interim Director of Public Health, West Northants Council
Naomi Eisenstadt	Chair Designate, Northamptonshire Integrated Care Board
Colin Foster	Chief Executive, Northamptonshire Childrens Trust
Stuart Lackenby	Executive Director for People Services, West Northants Council
Professor Jacqueline Parkes	Professor in Applied Mental Health, University of Northampton
Anne Rackham substitute	Director, Northamptonshire Healthcare Foundation Trust
Cllr Wendy Randall	Opposition Leader, West Northants Council
Hannah Scanlan Substitute	Local Medical Committee
Dr Philip Stevens	Chair, Daventry and South Northants GP Locality
Assistant Chief Constable Ashley Tuckley	Northamptonshire Police

Also, Present

Paul Birch, Associate Director, Population Health, NHS Integrated Care Board  
 Jacqueline Brooks, Housing Services Manager, West Northants Council  
 Cheryl Bird, Health and Wellbeing Board Business Manager  
 Nick Garnett, Public Health Principal – Commissioning, West Northants Council  
 Rhosyn Harris, Consultant in Public Health, West Northamptonshire Council

44/22 Apologies

Dr Andy Rathborne, Primary Care Network  
 Alan Burns, Chair University Group of Hospitals, Northamptonshire  
 Neelam Aggarwal-Singh, BAME representative

Dr Santiago Dargallonieto, Chair, Northampton GP Locality  
Anna Earnshaw, Chief Executive, West Northants Council  
Dr Shaun Hallam, Assistant Chief Fire Officer, Northants Fire and Rescue  
Michael Jones, Divisional Director, EMAS  
Nicci Marzec, Director of Prevention, Office of Police, Fire and Crime Commissioner  
Cllr Jonathan Nunn, Leader, West Northants Council  
Toby Sanders, Chief Executive, NHS Northamptonshire Integrated Care Board  
Dr David Smart, Chair Northampton Health and Wellbeing Forum  
Wendy Patel, Healthwatch Northamptonshire

#### 45/22 Notification of requests from members of the public to address the meeting

None received.

#### 46/22 Declaration of members' interests

None received.

#### 46/22 Minutes from the Previous meeting 8<sup>th</sup> September 2022

##### **RESOLVED that:**

- **Dr Philip Stevens to be removed as attending the meeting.**
- **The rest of the minutes from the previous meeting were agreed as an accurate record.**

#### 47/22 Action Log

The Board reviewed the actions from the previous meeting:

- The detailed spend for individual DFG grants be circulated to the Board. **This has now been collated and will be circulated to the Board.**
- Matt Golby, Stuart Lackenby, Jonathan Nunn to discuss inviting the new Attorney General to Board meetings. **This action is now closed due to the change in leadership within central government.**
- **A Better Care Fund update will be brought to the next meeting.**

#### 48/22 Integrated Care System PLACE Development

The Consultant in Public Health Board presented the Integrated Care Northamptonshire (ICN) Strategy to the Board and highlighted the following:

- The Strategy Development Board has taken responsibility for drafting the strategy on behalf of the Integrated Care Partnership (ICP), in line with Department of Health and Social Care statutory guidance for Integrated Care Systems (ICS). The guidance states that ICPs develop an initial strategy by December 2022 which will set the direction of travel for the health and social care system.
- The Integrated Care Boards (ICBs) will shape their 5 year plans around the strategic priorities identified in the plan.
- 2022/2023 has been recognised as a transition year for ICPs to emerge and mature.
- The strategy sets out the high level key priorities, the case for change, and how we move forward together with more detailed planning documents following in 2023. The strategy

also includes information on workforce, research and innovation as well as impact on the current cost of living crisis.

- The strategy will be signed off at the ICP meeting on the 1<sup>st</sup> December 2022.
- Included in the partners working together section are 16 emblems of partners organisations who are a component part of the ICS.
- The case for change section outlines findings from the Joint Strategic Needs Assessment, as well as why a partnership approach is required to deal with the identified needs.
- Included in the shared aims and ambitions section, is the Outcomes Framework, how this will be developed with metrics, the Community Engagement Framework detailing how we intend to engage with residents and the ICS Operating Model showing the delivery for how the system will work together throughout the different geographies and alongside the four ICB collaboratives .
- The 'How we move forward together' section discusses workforce and enablers needed to move forwards, along with the digital technology transformation required.
- Findings from NHS and local authority consultations, along with information from community engagement over the past two years has been used in development of the Strategy.

The Board discussed the ICN Strategy and the following was noted:

- It has been a great achievement to get all partners organisations to agree a set of ambitions to take forward, along with the Outcomes Framework will enable us to demonstrate the difference being made. The test is how do we embody these ambitions into delivery of services within our individual organisations. The Director of People Services will be working with West Northants Council portfolio holders and cabinet members to see how West Northants Council Corporate Plan can align and start to contribute to the ICN Strategy.
- The strategy will be presented to the University of Northampton senate on the 7<sup>th</sup> December.
- The Strategy has been presented at a Mental Health Learning Disabilities and Autism Collaborative steering group meeting and the challenge to the pillars within the collaborative was to see how the Strategy can align with the work of the pillars, and what is needed to address any gaps.
- The ICB will be looking at the outcomes it can deliver against the Strategy, but there will be tough decisions on what are the most pressing priorities, what we can afford and what are the short term, medium term and long term order for priorities. There has been an ask to have measurements on where we are now and a sensible target for two, five and 10 years included in the Outcomes Framework.
- There is commitment from the Northamptonshire Children's Trust to wrap services around the localities as much as possible as they evolve, particularly around early help and prevention.
- The Northamptonshire Police and Crime plan includes 50 priorities which will be shaped and aligned as much as possible to the strategy.
- Future Board meetings will be structured around looking at how partners are contributing to the Live Your Best Life 10 ambitions included in the Strategy.
- The Cabinet Member for Children's and the Assistant Director for Education will start to promote the Strategy as they work with schools.
- A West Northants conference is held quarterly for head teachers, with the secondary school teacher conference being held in January and a primary school teacher conference in April where the strategy will be introduced.
- An early help assessment tool has been created in conjunction with health and early help partners. This is a consent based referral process, which needs to be developed further to provide support for families and could provide an oversight of what is happening within local communities.

The Director of Public Health gave an update on Outcomes Framework and 2 pioneering LAPs and highlighted the following:

- The Outcome Framework scorecards will start to be completed and can be brought to the next Board meeting. These will include some narrative to provide a fuller picture, which the ICB Collaboratives are best placed to gather, with this Board to provide oversight on gaps missed.
- There are 2 pioneering LAPs in West Northamptonshire, N4 in Northampton and DSN4 in Towcester. Both of these LAPS have had two meetings including GPs, West Northants Council officers and elected members.
- In these meetings the local area profile was reviewed against the Live Your Best Life 10 ambitions to assess what are the challenges, and what should the approach be to address these challenges.
- The approach of the LAPs is to work together to have a shared understanding on the needs of the community and use shared resources to address these needs, from which the first areas of focus will be identified.
- Discussions during the N4 meetings were around improving access to services, talking therapies and improving contacts with officers and community wellbeing officers in the area. One possible area for intervention is COPD.
- At DSN4 there were discussions about having a family hub, enabling residents to access services locally and cross border challenges for accessing services. The next stage is to start to mobilisation work in the LAPs.
- Moving forwards the LAPs will start to understand the strengths, issues and assets in their geographical area, as well as looking at possible different funding options or grants that could be applied for.
- N4 LAP has the worst air quality in West Northamptonshire and it also has the highest level of counterfeit tobacco.
- Each LAP will have a local area profile which will help identify the issues and assets within the area.

The Board discussed the LAPs and the following was noted:

- There is a need to consider how this structure will fit into the Community One meetings to avoid duplication.
- It would be beneficial to have a list of names sitting in the LAPs including schools to open up school engagement.
- There is a need to provide opportunities for people to feel engaged in the LAPs and to find connectivity to enable officers to contribute in the discussions.
- Some local services are planned to be located in the Forum at Towcester.
- There is a need to have the right governance structure in place to support the LAPs to maintain momentum without it becoming unmanageable.
- During the recent DSN4 LAP meeting, concerns were raised about how do we ensure the plan can be delivered, what will be the outcomes that delivery is measured against to ensure there is equity of provision.
- Schools are part of the development of the LAPs, but school catchment areas do not match LAP geographies. Head teachers who will be interested in understanding what is happening in the local community will start to be introduced into the LAPs as they become operational.
- As part of the public health re-structure we could consider using some of the public health reserve, to identify a level of resource to move out of pioneer stage and into mobilising the other 7 laps.

**RESOLVED that:**

- **Representatives from Northants Police to be invited to sit on the LAPs.**

- **The dates for the pioneering laps to be circulated so representatives can be fielded from organisations in a geographical area to build up the richness of discussions.**
- **The Assistant Chief Constable and Director of Peoples Services to discuss a targeted workshop where representatives from Northants Police with some Board members consider what the next iteration of Community One would be.**
- **The Board reviewed and endorsed system direction of travel, vision, ambitions and outcomes.**
- **The Board agreed to ensure alignment with the approved ICN Strategy going forward.**
- **The Board recommend adoption of the ICN Strategy to the Integrated Care Partnership on 1<sup>st</sup> December 2022.**

#### 49/22 Northamptonshire Safeguarding Children's Partnership Annual Report

The Chief Executive Northamptonshire Children's Trust (NCT) gave an overview of the Northamptonshire Safeguarding Children's Partnership (NSCP) Annual Report and highlighted the following:

- The NSCP is required to produce an annual report that goes through the appropriate governance processes.
- The NSCP has evolved over the past year, with many improvements but there is still a long way to go in overseeing the safeguarding of children and young people.
- Every parent has the right to withdraw their child from school to home educate. Local authorities have oversight of this, but they do not have the right to assess the education. Statutorily local authorities can only enter a home if there is a safeguarding concern for the child. This is a national challenge as well as a local challenge and West Northants Council are actively working having more monitoring for home schooling.
- West Northants have a higher than average number of children being home schooled, there is also an increase nationally of children being home schooled. Some parents are given the option of home schooling rather than school exclusion. During their recent visit OFSTED were interested in the oversight of this work.
- The majority of children who have not attended an education environment would be those from a disadvantaged background on a EHC plan.
- Social workers have now changed their practice to now write plans to the child, to enable children to have a better understanding of their plans.
- The Early Help Partnership are currently not receiving early help assessments from GPs, which would provide a more joined up approach for the family. Health visitors can start the early assessment and include GP discussions to provide a more rounded picture.
- The early help process would be completed with a family before there is a need to involve a statutory social worker, which could stop some children coming into the care system.
- There is data available on children missing from education and why that child is missing from education which can determine how much oversight is involved.

The Board discussed the report and the following was noted:

- We shouldn't assume training is effective because participants liked the course, improvement in the service is the most effective measure.
- For future annual reports it would be good to have participation from children showing how their lives have been improved.

#### **RESOLVED that:**

- **More information is to be circulated to the Board about off rolling.**

- **The Chief Executive NCT to attend a Daventry and South Northants GP Locality safeguarding meeting.**
- **The Board noted the report and assurance of the activities undertaken by the partnership and its agencies to safeguard children and young people across the county during the reporting period.**

### 50/22 Health Inequalities Funding

The Associate Director Population Health gave an overview of the Health Inequalities additional allocation (HIAA) for 2022/2023 and highlighted the following:

- The HIAA is core recurrent funding to ICBs to address health inequalities. For Northamptonshire this equates to £2.7 million for 2022/2023.
- There is strict guidance around use of HIAA which must reference core20+5 groups and several priority areas.
- An allocation from the HIAA will be made to the North and West local authorities to support the pioneering LAPs, but there will also be elements for countywide initiatives and core funding for data analysis and research projects conducted by the ICB.
- There is an established governance structure around the LAPs, that will allow the councils to use the agreements and frameworks to distribute the money and this process will be overseen by the Directors of Public Health and the Chief Medical Officer from the ICB.
- Spend of the allocation for West Northants has tried to incorporate existing West Northamptonshire strategies, the Live Your Best Life 10 domains, Health Inequalities Plan and LAP working.
- On the 10<sup>th</sup> October a workshop was held with representatives from across both councils, the ICB collaboratives voluntary sector and wider partners.
- There is a need to focus on a small number of geographical areas to develop some learning, which led to a discussion around LAPs with a focus on the importance of supporting vulnerable people through winter. The aim is for this to scaled up, not to health focused and recognising the link between risk factors and behaviours.
- N4 in the West and Corby in the North will be used as pioneering LAPs for this approach. Using the Public Health England health inequalities toolkit, COPD have been established as a clinical priority, as well as being the second cause of health inequalities for the local population.
- There is a need invest in data analysis to have a better understanding of the needs of the population, communities and engagement, to bring wider partners into the LAP.
- There will be a respiratory hub concept where patients come and receive services from a range of voluntary sector, health and social care support. Maximising the impact of wellbeing hubs, that includes different areas of support, with a focus on evaluation framework.
- The University of Northamptonshire are completing an evaluation workstream to identify if initiatives are making a difference and provide an evidence base.

The Board discussed the HIAA and the following was noted:

- A series of workshops have been held assisted by NHS England to look at the COPD pathways across the county and where we can increase cost effectiveness.
- Working at a community basis we can delivery pulmonary re-hab in a different way to communities and increase its effectiveness. Engagement with the community will

provide understanding as to why people don't continue or attend pulmonary re-hab and possible reshape how pulmonary re-hab is delivered.

- The community hub model is the delivery of different evidence based programmes and evaluation testing on whether the programmes have been successful.
- It is important when considering the interventions to take account of ethnicity and need to consider how we can better target different communities.
- NHFT have developed memory hubs, which have worked well, providing a joined up approach, providing support at different levels.
- There is a need to coordinate community hubs to ensure there is no duplication.
- There is a need to remember each LAP will have unique issues.
- HIAA funding may be available in the future to help family hub model. .

**RESOLVED that:**

- **The Associate Director for Population Health to attend the next meeting to discuss HIAA allocation for 2023/2024 funding.**
- **The Board noted the work to date to develop plan for the use of the HIAA funds**
- **The Board approved the proposed approach to HIAA delivery focussing on two LAP areas/as Pioneers to deliver benefits and generate applicable learning.**
- **The Board approved the Council receiving an allocation of £800k from the ICB.**
- **The Board approved the delegation of expenditure of HIAA budget to John Ashton, DPH NNC, Sally Burns DPH WNC and Matt Metcalfe, ICB Medical Director**
- **The Board noted that Public Health and ICB Population Health teams will continue to work with ICS Partners including Place Leaders, Collaboratives and providers to refine, mobilise and deliver interventions utilising the HIAA**

51/22 West Northamptonshire Housing Strategy

The Housing Services Manager gave an overview of the West Northamptonshire Housing Strategy and highlighted the following:

- The Housing Strategy has been adopted by West Northants Cabinet in September 2022, which is a three year document.
- There are 4 key themes within the strategy:
  - Deliver homes people need and can afford
  - Improve the quality standard and safety of homes and housing services. For social housing providers to deliver good quality housing to residents, and how we can influence private sector housing to deliver good quality housing to residents.
  - Supporting residents to live safe healthy independent and active lives. This links in with providing an opportunity for people to live fit well and independently, with the support of adult social care (ASC) or NCT.
  - Support thriving sustainable communities. What sort of places are we delivering for affordable housing and new developments and how does this fit into the climate change agenda.
- Under these four themes there are 14 priorities and several actions contained within the priorities.
- Northampton Partnership Homes (NPH) is the main provider of social housing of behalf of West Northants Council in Northampton. There are other social housing providers within West Northamptonshire
- We are trying to establish a good evidence base of what our needs are, working with NCT and ASC to understand these needs and to identify gaps. Working with our delivery partners to understand what they can deliver to an area.

- The pioneer LAPs will be able to overlay what the needs are in a particular area and look at development opportunities and investment from providers.
- A Homeless Strategy is being developed, which is a statutory obligation for local authorities, this will link in with prevention services and community hubs.
- There has been a lot of collaboration between ASC, Public Health and the housing team in development of the strategy.
- A Housing Partnership Board has been created with key partners, to provide ownership and oversee delivery of actions and priorities contained within the strategy.
- There are 3500 currently on the housing list.
- The percentage of affordable housing in new developments is different across the old district boundaries in West Northamptonshire.
- West Northants Council do not currently have an empty homes policy, but this will sit within the Private Sector Housing Team moving forwards. Contained within the Housing Strategy is a priority to bring 10 empty properties back into use per annum.
- The Private Sector Housing team look at enforcement issues for poor private sector housing.
- Housing officers offer advice on different elements a person may wish to discuss and if the housing officer is unable to help, they will signpost to the relevant agency.
- There are currently three separate housing teams from the old West Northants district boundaries, which will merge into one, to provide a standardised service.

The Board discussed the Housing Strategy and the following was noted:

- Homelessness and rough sleepers have the biggest difference in health inequalities with a noticeable difference in life span.
- Poor housing and poor mental health have the biggest effect on outcomes for children.
- We need to ensure that housing developments have the appropriate infrastructure such as health services or employment.

**RESOLVED that the board noted the contents of the West Northants Housing Strategy and how it aligns with the Live your best life and the outcomes framework.**

### 52/22 Combatting Drug Partnership

The Public Health Principal Commissioning gave an overview of the newly formed Combatting Drug Partnership (CDP) and the following was highlighted:

- The CDP is a countywide service, based on the 'Hope to Harm' national drugs strategy published in September 2021. The strategy has a key focus on the delivery of 3 strategic priorities, these are:
  - Break drug supply chains
  - Deliver a world class treatment and recovery system
  - Achieve a generational shift in demand in drugs
- Breaking the supply chain of drugs is a problem nationally and locally and is being led by police sector.
- Public Health commission the treatment and recovery system services.
- All government departments have been tasked with developing relationships with local partners.
- The statutory requirements for the CDP:
  - Appointment of a Senior Responsible Owner (SRO)
  - Definition of the geography of the partnership
  - Naming of key partners
  - Set out partnership terms of reference
  - Completion of a needs assessment
  - Completion of a delivery plan



- The core partners of the CDP are:
  - Elected member
  - Local authority officers
  - NHS Strategic Leads
  - Job Centre Plus
  - Substance Misuse treatment providers
  - People affected by drug related harm
  - Probation Service
  - Police and Crime Commissioner
  - Police
- The SRO for Northamptonshire CPD will be the 2 Directors of Public Health, on a rotation basis starting with the West Northants Director of Public Health.
- Several key partners are operating on a countywide footprint and discussions will continue, there is no fixed model to define scope.
- A Terms of Reference for the CDP has been completed and work is now taking place on a needs assessment.
- An annual report from the CDP will have to be submitted to central government in April 2023 showing the work of the partnership and delivery of the local strategy.
- There are three aspects to the needs assessment;
  - Quantitative data review
  - Wider stakeholder event on reducing harm held in the Summer
  - Service user engagement, the field work for which was completed on November 4th
- On the 13<sup>th</sup> December there is an event to reflect on this data and consider what the priorities should be, along with development of an action plan, which will be brought back to a future meeting.
- The CDP has received a grant to complete work on rough sleeping and alcohol, based in West Northants. This work will take place over the next two years in conjunction with housing and voluntary sector colleagues.
- Drug and alcohol outreach services have started again due to being paused during COVID19.

**RESOLVED that the Board noted the update.**

There being no further business the meeting closed at 5.00 pm.